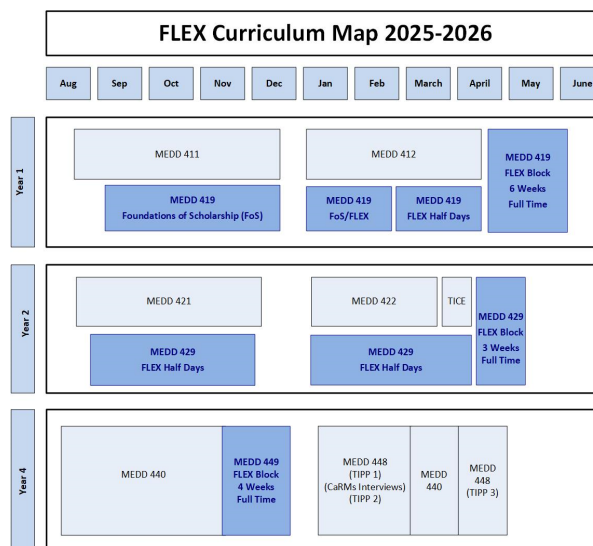




## MEDD 419 (YEAR 1 FLEX) ADVISOR RECRUITMENT FOR 2025-2026

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### What is FLEX?

Flexible Enhanced Learning (FLEX) consists of a longitudinal series of courses (MEDD 419/429/449) in the UBC MD curriculum that takes place in Years 1, 2 and 4 of the undergraduate medical program. FLEX provides students with opportunities to explore individual scholarly interests and enhanced learning opportunities in the broad context of medical training.

FLEX activities occur on dedicated afternoons (called “half-days”) and/or dedicated full weeks (“block time”) where students are engaged full-time in FLEX - i.e., when there is no other curriculum scheduled.

### Applicant Qualifications

Details about the FLEX Advisor position are provided on the following pages. Applicants must have:

- an active UBC faculty or post-doctoral fellow appointment for the specified teaching period (or be eligible to obtain a UBC faculty teaching appointment)
- relevant experience with scholarship and scholarly work
- experience as an educator
- a commitment to community engagement in medical education
- effective interpersonal skills and an ability to work well with others
- experience facilitating small groups
- high standards of ethical and professional behaviour
- knowledge of MD Undergraduate education
- access to a computer with camera/mic and a good internet connection

#### FOR RETURNING APPLICANTS:

- Positions in FLEX can be renewed on an annual basis.

Please note that following [UBC policy](#), we allow students to use generative AI assistance in their work as long as they declare and reflect on its use.

## MEDD 419 (Year 1 FLEX) Course Components

MEDD 419 consists of the following components:

COMPONENT	PERIOD	DESCRIPTION
<i>Foundations of Scholarship (FoS)</i>	September to February (Monday afternoons)	<p>The FoS component consists of modules and small group sessions. This component aids in skill development in methods of scholarship and in supporting aptitudes. It is important to recognize that, coming into medical school, students will have different abilities and expertise in aspects of topics taught in the FoS component of the course, but they should appreciate that the aim here is to provide everyone with a foundational understanding of approaches to rigorous scholarship. FoS topics include:</p> <ul style="list-style-type: none"> <li>Scholarship and Learning Goals</li> <li>Intro to Study Designs &amp; Quantitative Research</li> <li>Statistical Literacy for Physicians</li> <li>Quantitative Observational Studies</li> <li>Critical Appraisal of the Literature</li> <li>EBM (Diagnosis and Screening; RCTs, Systematic Reviews)</li> <li>Qualitative Research Design</li> <li>Patient-Oriented and Participatory Research</li> <li>Program Evaluation and CQI</li> <li>Principles of Project and Research Design</li> <li>Research Ethics and Responsible Conduct of Research</li> <li>Knowledge Translation</li> </ul>
<i>FLEX Half Days</i>	March to mid-April	Students will have dedicated afternoons to develop their project plans with prospective Activity Supervisor(s), including identifying the need for ethics approval(s), scope of the literature review (required for all activities) and a needs assessment (if necessary). These project plans are submitted for review to Advisors who determine whether students have appropriately outlined how the activity(ies) the students have selected to pursue during FLEX Block time will help them achieve their learning goals and objectives.
<i>FLEX Block Time</i>	Late April to early June (6 weeks, full time)	During this six-week block students are fully engaged in their FLEX activities. No other curriculum is running at this time, allowing students the opportunity to focus exclusively on their FLEX scholarly activities. Students end the year by completing a Summative Portfolio Form where they submit documents detailing what they have learned during their time in FLEX and how their experience ties into their greater learning.

## Information about the MEDD 419 FLEX Advisor Role

### Period of Activity by Role

See [Role and Responsibilities](#) in this document for a detailed list of duties.

ROLE	PERIOD OF ACTIVITY	INVOLVED IN...
<b><i>FLEX Advisor (Term 1 only)</i></b>	Sept to Dec 2025	<ul style="list-style-type: none"> <li>FoS Small Group Sessions</li> <li>Workplace Based Assessments (WBAs)</li> </ul>
<b><i>FLEX Advisor (Term 2 only)</i></b>	Jan to June 2026	<ul style="list-style-type: none"> <li>FoS Small Group Sessions</li> <li>Workplace Based Assessments (WBAs)</li> <li>Check-In with students</li> <li>Assessment of PORTFOLIO 1: FLEX Project Plan (FPP)</li> <li>Assessment of PORTFOLIO 2: Literature Review (LR)</li> <li>Assessment of PORTFOLIO 3: Summative Portfolio Form (SPF)</li> </ul>
<b><i>FLEX Advisor (both Term 1 and 2)</i></b>	Sept 2025 to Jun 2026	<ul style="list-style-type: none"> <li>FoS Small Group Sessions</li> <li>Workplace Based Assessments (WBAs)</li> <li>Check-In with students</li> <li>Assessment of PORTFOLIO 1: FLEX Project Plan (FPP)</li> <li>Assessment of PORTFOLIO 2: Literature Review (LR)</li> <li>Assessment of PORTFOLIO 3: Summative Portfolio Form (SPF)</li> </ul>

MEDD 419 Events, Dates/Deadlines, Compensable Hours (nb. event dates/deadlines may change)

**Note:** Zoom links for scheduled events will be provided to Advisors and Students by the course.

**TERM 1 (SEPTEMBER TO DECEMBER 2025)** NOTE: First 4 FoS Small Group Sessions are **in person**.

DATES / DEADLINES	TIMES	EVENTS	FORMAT	COMPENSABLE HOURS
Tues. Sept 02	5 – 6 pm	NEW 419 Advisor Orientation	Zoom	-
Thurs. Sept 04	5:30 – 6 pm	RETURNING 419 Advisor Orientation	Zoom	-
Mon. Sept 08 Mon. Sept 15 Mon. Sept 22 Mon. Sept 29	2:30 – 4 pm 4 – 4:30 pm	FoS Small Group Session (SGS) For Advisor Prep Meeting	<b>IN PERSON</b> (at Life Sciences Centre)	13.5
Mon. Oct 06 Mon. Oct 20 Mon. Oct 27 Mon. Nov 10 Mon. Nov 17 Mon. Nov 24	2:30 – 4 pm 4 – 4:30 pm	FoS Small Group Session (SGS) For Advisor Prep Meeting	Zoom	
Mon. Dec 01	n/a	NOTE: Dec 01 has no FoS SGS - it is a placeholder for the 1.5 hrs allocated to work completed by the Advisor during the <b>WBA 1:1 Discussion period</b> between <b>Oct 20 and Dec 04</b> )	Zoom	1.5
Fri. Dec 05	By 4 pm	Advisors submit Term 1 Workplace Based Assessments (WBA) for each student in their group	Online work (one45 system)	-
<b>TOTAL HOURS (TERM 1)</b>				<b>15</b>

**TERM 2 (JANUARY TO JUNE 2026)**

DATES / DEADLINES	TIMES	EVENTS	FORMAT	COMPENSABLE HOURS
Mon. Jan 12	4 – 4:30 pm	For Advisor Prep Meeting	Zoom	-
Mon. Jan 19 Mon. Feb 26 Mon. Feb 02	2:30 – 4 pm 4 – 4:30 pm	FoS Small Group Session (SGS) For Advisor Prep Meeting	Zoom	4.5
Wk of Mar 02	n/a	Advisors set up Check-Ins / WBA 1:1 Discussions	Zoom	-
Mar 09 to 23	n/a	Check-Ins / WBA 1:1 Discussions • connect 1:1 with your students and, after encounter, capture key discussion points and provide actionable narrative feedback	Zoom	4
Mar 27	By 4 pm	Advisors submit Term 2 Workplace Based Assessments (WBA) for each student in their group	Online work (one45 system)	-
By Apr 10	By 4 pm	Assessment of PORTFOLIO 1: FLEX Project Plans (approve or request revisions)	Online work (Entrada)	5
By Apr 16	By 4 pm	All PORTFOLIO 1: FLEX Project Plans (FPP) approved		
May 25	12 – 1 pm	Advisor Prep Meeting	Zoom	-
Mon. Jun 01	1 – 3:30 pm	Small Group Session (Oral Presentations of PORTFOLIO 2: Literature Review) <sup>a</sup>	Zoom	2.5
Thurs. Jun 04	12 pm	Assessment of PORTFOLIO 2: Literature Review (LR) - 8 students @ 0.25 hrs/student <sup>b</sup>	Online work (Entrada)	2
By Jun 12	By 12 pm (noon)	Assessment of PORTFOLIO 3: Summative Portfolio Form (SPF) - 8 students @ 1.75 hrs/student <sup>c</sup> <b>Note:</b> You will be assessing different students than those in your Advisor Group.	Online work (Entrada)	14
<b>TOTAL HOURS (TERM 2)</b>				<b>32</b>

<sup>a</sup> and <sup>b</sup> 4.5 hours paid for assessment of PORTFOLIO 2: Literature Review (LR), consisting of Advisors listening to presentations (2.5 hrs for group work) and then completing and submitting assessment forms for each student by deadline (2 hrs, calculated for 8 students @ .25 hrs/student)

<sup>c</sup> PORTFOLIO 3: Summative Portfolio Form (SPF) work is paid at 1.75 hrs/student (due to Literature Review now being a standalone assessment).

## Role and Responsibilities

### OVERALL

- Provide longitudinal mentorship for assigned group of 8 students engaged in FLEX course and activities.
- Provide students with ongoing formative feedback, as required.
- Act as a scholarly guide for students and as a resource for self-directed learning.
- Communicate directly with FLEX Site Director(s) about any issues with students (academic performance, issues arising from activities, professionalism, etc.).

### STUDENT SUPPORT

#### FoS Small Group Sessions (September to February)

- Facilitate a group of 8 students in the discussion of FoS topics and evaluation of journal articles and other scholarly activities in a small group setting.
- Guide students to achieve weekly Foundations of Scholarship (FoS) objectives.
- Work with students to refine learning interests, identify learning goals, and develop appropriate learning plans.
- Provide formative feedback to students.
- Complete Workplace Based Assessment (WBA) forms.
- Monitor student attendance and report any absences.

#### Small Group Sessions (FLEX from March to June)

- Monitor student attendance at scheduled Small Group Sessions and report any absences to the respective FLEX Site Director(s).
- Facilitate peer mentorship within small group setting.
- Meet with the students at scheduled Small Group Sessions to communicate important deadlines/deliverables.
- Observe and assess Oral Presentations of Literature Reviews

#### Check-In

- Meet with students during defined 'check-in' period to monitor progress and communicate important deadlines/deliverables. Meetings can be by phone or Zoom.
- Provide feedback to students with respect to their development of skills in reflective practice.
- Summarize discussion points to provide actionable narrative feedback for student reference.

#### Project Plans/Activities

- Support students as they identify learning goals and objectives, develop project plans and select appropriate FLEX activities (may include helping student identify potential project artefacts that could be developed).
- Approve student FLEX activities and verify students have registered for approved activities.
- Ensure students apply for ethics for their FLEX activities, if required.

### FACULTY DEVELOPMENT (SKILLS DEVELOPMENT AND TRAINING)

- New FLEX Advisors will be paired up with a "mentor" who will work alongside them as they navigate the processes of the FLEX course (mentorship can consist of 1:1 meetings, peer observations, and other tools to support the teaching faculty)
- Attend FLEX Advisor Orientation(s) and mandatory scheduled FLEX Advisor meetings (the expectation is that all advisors will attend these meetings **where they can**).
- Successfully complete appropriate ongoing faculty development activities (including modules).
- Seek support from FLEX Site Director(s), as required, as part of ongoing faculty development.
- Provide ongoing feedback to FLEX course directorship about what is working well and areas that need improvement, in support of ongoing CQI (continuous quality improvement) initiative taking place in medical undergraduate program.

### STUDENT ASSESSMENT

**Note: You will be assessing different students than those in your own Advisor Group.**

- Monitor completion of student tasks by stated deadlines and report any non-completion to the respective FLEX Site Director(s).
- Evaluate the work presented by a student in their FLEX Summative Portfolio Form (SPF) using the provided assessment criteria.
- Complete and submit mandatory assessment forms and grading by the stated deadline.
- Please note that following [UBC policy](#), we allow students to use generative AI assistance in their work as long as they declare and reflect on its use.

#### Types of Student Assessment used in this course

##### **Formative:**

- a) Check-In
- b) Small Group Sessions

##### **Summative:**

- a) Workplace Based Assessment (WBA) - used to assess performance in Small Group Sessions
- b) Portfolios:
  - FLEX Project Plan (FPP)
  - Literature Review (LR) – Written and Oral Presentation
  - Summative Portfolio Form (SPF)

**Note:** After the end of MEDD 419, FLEX Advisors will be asked to distribute any Activity Supervisor Feedback submitted for their students.

## Assessment of Teachers by Learners

As in all other parts of the UGME, Advisors in FLEX are assessed by students and receive feedback on their performance. Advisors who receive assessments of concern may be invited to meet with the appropriate Course or Site Directors, recommended to attend faculty development, and/or may not be invited to be an advisor in the future.

## Compensation in MEDD 419

**For those eligible to be paid for teaching** –Teaching in FLEX is compensated at **1.5 units per hour** (the extra 0.5 units per hour is meant to compensate for events/tasks such as attending meetings, doing prep and administrative work, corresponding with students, completing WBAs, etc.) per the UBC Faculty of Medicine Clinical Faculty Compensation Terms for Teaching in the MD Undergraduate and Postgraduate Programs. Below is a breakout of specific tasks in MEDD 419:

TEACHING EVENT	FREQUENCY IN MEDD 419	COMPENSABLE HOURS	DETAILS
Foundations of Scholarship (FoS) Small Group Sessions (Sept to Feb)	9 (Term 1) 3 (Term 2)	13.5 hours (Term 1) 4.5 hours (Term 2)	1.5 hours per Small Group Session - facilitate a group of 8 students in the discussion of FoS topics and scholarly activities related to week's topic
Workplace Based Assessment (WBA) 1:1 Discussions	1 (Term 1)	1.5 hrs (Term 1)	Contact with students individually via phone, email, or Zoom to discuss performance in FoS Small Group sessions before submitting WBA forms
Check-Ins / WBA 1:1 Discussions	1 (Term 2)	4 hours	Contact with students individually via phone, email, Zoom or in-person meeting and documenting important discussion points/suggestions for students
Assessment of PORTFOLIO 1: FLEX Project Plan (FPP)	1 (Term 2)	5 hours	Review, approve and grade all FLEX Project Plans (FPPs) - including asking students to submit revisions (if needed)
Small Group Session (during FLEX block)	1 (Term 2)	2.5 hours	Student Oral Presentations of PORTFOLIO 2: Literature Review
Assessment of PORTFOLIO 2: Literature Review (LR)	1 (Term 2)	2 hours	Assessment of 8 (eight) PORTFOLIO 2: Literature Reviews at 0.25 hrs/student
Assessment of PORTFOLIO 3: Summative Portfolio Form (SPF)	1 (in Term 2)	14 hours	Assessment of 8 (eight) PORTFOLIO 3: Summative Portfolio Forms (SPF) at 1.75 hours/student

### Where to apply to teach in FLEX

Apply [HERE](#) (see info about other opportunities in FLEX in [Teaching Opportunities](#))

**NOTE:** The course is organized in such a way that faculty can simultaneously be involved in more than one FLEX course at the same time (e.g., a MEDD 449 FLEX Advisor may opt to also be a FLEX Advisor in MEDD 419 and/or MEDD 429).

For those who are considering being Advisors in more than one FLEX course at the same time, we have prepared a one-page overview of events/deadlines for FLEX Advisors by course (see [APPENDIX - FLEX 2025-26 One-Page Schedule](#)). Detailed course schedules will be available to Advisors at the start of the school year.

## APPENDIX – FLEX 2025-2026 ONE-PAGE SCHEDULE (nb. event dates/deadlines may change)

WEEK	MEDD 419 C2029 (Start Sept 08) (FoS Sessions for Wks 04-07 are IN PERSON)	MEDD 429 C2028 (Start Aug 28)	MEDD 449 C2026
Aug 25 - Aug 29		(WK 39) <b>Aug 28 - STUDENT EVENT:</b> 429 Orientation (1 - 2 pm)	
Sep 01 - 05 Labour Day (Sep 01)	Sep 02 - NEW FLEX Advisor Orientation (5 - 6:30 pm) Sep 04 - RETURNING 419 Advisor Orientation (5:30 - 6 pm)	(WK 40) NO 429 CLASSES Sep 04 - 429 / 449 Advisor Orientation (5 - 5:30 pm)	Sep 04 - 429 / 449 Advisor Orientation (5 - 5:30 pm) <b>Sep 05 - ADVISORS:</b> Schedule Check-Ins
Sep 08 - 12	(WK 04) Sep 08 - 419 Orientation (1 pm) / Site Events – details TBA (1:30 – 5 pm)	(WK 41) FLEX HALF DAY (4 hrs) <b>SET UP:</b> Advisors schedule Check-Ins	<b>Sep 08 to Oct 03 - Check-In Period</b>
Sep 15 - 19	(WK 05) Sep 15 - FoS SGS (2:30 - 4 pm) / Advisor Mtg (4 - 4:30 pm)	(WK 42) FLEX HALF DAY (4 hrs) <b>START: Check-In Period</b>	
Sep 22 - 26	(WK 06) Sep 22 - FoS SGS (2:30 - 4 pm) / Advisor Mtg (4 - 4:30 pm)	(WK 43) FLEX HALF DAY (4 hrs)	
Sep 29 - Oct 03 National Day for Truth & Reconciliation (Sept 30)	(WK 07) Sep 29 - FoS SGS (2:30 - 4 pm) / Advisor Mtg (4 - 4:30 pm)	(WK 44) NO 429 CLASSES	
Oct 06 - 10	(WK 08) Oct 06 - FoS SGS (2:30 - 4 pm) / Advisor Mtg (4 - 4:30 pm)	(WK 45) FLEX HALF DAY (4 hrs) <b>END: Check-In Period</b>	
Oct 13 - 17 Thanksgiving (Oct 13)	(WK 09) NO 419 CLASSES	(WK 46) NO 429 CLASSES	
Oct 20 - 24	(WK 10) Oct 20 - FoS SGS (2:30 - 4 pm) / Advisor Mtg (4 - 4:30 pm) <b>START: WBA 1:1 Discussion Period</b>	(WK 47) NO 429 CLASSES <b>Oct 24 - STUDENT DEADLINE:</b> Portfolio 1: FPP	
Oct 27 - 31	(WK 11) Oct 27 - FoS SGS (2:30 - 4 pm) / Advisor Mtg (4 - 4:30 pm)	(WK 48) FLEX HALF DAY (4 hrs) <b>Oct 31 - ADVISOR DEADLINE:</b> Assessment of Portfolio 1: FPP	<b>Oct 31 - STUDENT DEADLINE:</b> Portfolio 1: FPP
Nov 03 - 07	(WK 12) NO 419 CLASSES	(WK 49) FLEX HALF DAY (4 hrs) <b>Nov 04 - STUDENT DEADLINE:</b> FPP revisions (if required) <b>Nov 07 - ADVISOR DEADLINE:</b> ALL FPPs approved	<b>Nov 07 - ADVISOR DEADLINE:</b> Assessment of Portfolio 1: FPP
Nov 10 - 14 Remembrance Day (Nov 11)	(WK 13) Nov 10 - FoS SGS (2:30 - 4 pm) / Advisor Mtg (4 - 4:30 pm)	(WK 50) NO 429 CLASSES	<b>Nov 12 - STUDENT DEADLINE:</b> FPP revisions (if required) <b>Nov 14 - ADVISOR DEADLINE:</b> ALL FPPs approved
Nov 17 - 21	(WK 14) Nov 17 - FoS SGS (2:30 - 4 pm) / Advisor Mtg (4 - 4:30 pm)	(WK 51) FLEX HALF DAY (4 hrs)	
Nov 24 - 28	(WK 15) Nov 24 - FoS SGS (2:30 - 4 pm) / Advisor Mtg (4 - 4:30 pm)	(WK 52) FLEX HALF DAY (4 hrs)	FLEX Block (32 hrs)
Dec 01 - 05	(WK 16) Dec 01 - Extended Office Hours (1:00 – 3:00 pm) <b>END: WBA 1:1 Discussion Period</b> <b>Dec 05 - ADVISOR DEADLINE:</b> Complete Mid-Point FoS WBAs	ASSESSMENT WEEK	FLEX Block (32 hrs) <b>Dec 01 - STUDENT EVENT:</b> Portfolio 2 & 3 LGS (1 - 1:30 pm)
Dec 08 - 12	ASSESSMENT WEEK (Thurs. Dec 11 – MEDD 419 MCQ Exam 1)	VACATION	FLEX Block (32 hrs) <b>Dec 08 - ADVISOR MEETING</b> (12 - 1 pm) <b>Dec 12 - STUDENT PORTFOLIO DEADLINE:</b> Portfolio 2: LR (Written Component)
Dec 15 - 19	VACATION	VACATION	FLEX Block (32 hrs) <b>Dec 15 - OPTIONAL ADVISOR DROP IN</b> (12 - 1 pm) <b>Dec 15 - STUDENT DEADLINE:</b> Portfolio 2: LR (Presentation Slides) <b>Dec 15 - STUDENT ASSESSMENT EVENT:</b> Oral Presentation of Portfolio 2: LR (1 - 3:30 pm) <b>Dec 19 - ADVISOR DEADLINE:</b> Assessment of Portfolio 2: LR
Dec 22 - 26	VACATION	VACATION	
Dec 29 - Jan 02 New Yr Day (Jan 01)	VACATION	VACATION	
Jan 05 - 09	(WK 18) NO 419 CLASSES	(WK 56) NO 429 CLASSES	
Jan 12 - 16	(WK 19) NO 419 CLASSES	(WK 57) FLEX Half Day (4 hrs)	
Jan 19 - 23	(WK 20) Jan 19 - FoS SGS (2:30 - 4 pm) / Advisor Mtg (4 - 4:30 pm)	(WK 58) FLEX Half Day (4 hrs)	CaRMS Interview Period Jan 17 to Feb 08
Jan 26 - 30	(WK 21) Jan 26 - FoS SGS (2:30 - 4 pm) / Advisor Mtg (4 - 4:30 pm)	(WK 59) FLEX Half Day (4 hrs) <b>Jan 30 - ADVISORS: (IF NEEDED) Schedule Check-Ins</b>	
Feb 02 - 06	(WK 22) Feb 02 - FoS SGS (2:30 - 4 pm) / Advisor Mtg (4 - 4:30 pm)	(WK 60) FLEX Half Day (4 hrs) <b>START: Check-In Period</b>	
Feb 09 - 13	(WK 23) Feb 09 - Module only / IMP-NMP-SMP Site Events – details TBA (1 - 5 pm)	(WK 61) NO 429 CLASSES	<b>Feb 13 - STUDENT DEADLINE:</b> Portfolio 3: SPF
Feb 16 - 20 Family Day (Feb 16)	(WK 24) NO 419 CLASSES	(WK 62) NO 429 CLASSES	<b>Feb 20 - ASSESSOR DEADLINE:</b> Assessment of Portfolio 3: SPF
Feb 23 - 27	(WK 25) FLEX HALF DAY (4 hrs)	(WK 63) FLEX Half Day (4 hrs)	ASSESSMENT - Y4 OSCE (Feb 28)
Mar 02 - 06	(WK 26) FLEX HALF DAY (4 hrs) <b>ADVISORS:</b> Schedule Check-Ins	(WK 64) FLEX Half Day (4 hrs) <b>END: Check-In Period</b>	
Mar 09 - 13	(WK 27) FLEX HALF DAY (4 hrs) <b>START: Check-In Period</b>	(WK 65) FLEX Half Day (4 hrs)	
Mar 16 - 20	(WK 28) FLEX HALF DAY (4 hrs)	(WK 66) FLEX Half Day (4 hrs) <b>Mar 20 - STUDENT EVENT:</b> Portfolio 2 & 3 LGS (1 - 1:30 pm)	
Mar 23 - 27	(WK 29) FLEX HALF DAY (4 hrs) <b>END: Check-In Period</b> <b>Mar 27 - ADVISOR DEADLINE:</b> Complete WBAs	(WK 67) FLEX Half Day (4 hrs)	
Mar 30 - Apr 03 Good Friday (Apr 03)	(WK 30) FLEX HALF DAY (4 hrs) <b>Apr 02 - STUDENT DEADLINE:</b> Portfolio 1: FPP	ASSESSMENT WEEK	
Apr 06 - 10 Easter Monday (Apr 06)	(WK 31) NO 419 CLASSES <b>Apr 10 - ADVISOR DEADLINE:</b> Assessment of Portfolio 1: FPP	(WK 68) NO 429 CLASSES – TIME GIVEN 422 (TICE)	
Apr 13 - 17	(WK 32) FLEX HALF DAY (4 hrs) <b>Apr 14 - STUDENT DEADLINE:</b> FPP revisions (if required) <b>Apr 16 - ADVISOR DEADLINE:</b> All FPPs approved	(WK 69) NO 429 CLASSES – TIME GIVEN 422 (TICE)	
Apr 20 - 24	ASSESSMENT WEEK (Thurs. Apr 23 - MEDD 419 MCQ Exam 2)	(WK 70) FLEX BLOCK (32 hrs)	
Apr 27 - May 01	(WK 33) FLEX BLOCK (32 hrs)	(WK 71) FLEX BLOCK (32 hrs) <b>Apr 27 - ADVISOR MEETING</b> (12 - 1 pm) <b>May 01 - STUDENT DEADLINE:</b> Portfolio 2: LR (Written Component)	
May 04 - 08	(WK 34) FLEX BLOCK (32 hrs)	(WK 72) FLEX BLOCK (32 hrs) <b>May 04 - OPTIONAL ADVISOR DROP IN</b> (12 - 1 pm) <b>May 04 - STUDENT PORTFOLIO DEADLINE:</b> Portfolio 2: LR (Presentation Slides) <b>May 04 - STUDENT ASSESSMENT EVENT:</b> Oral Presentation of Portfolio 2: LR (1 – 3 pm) <b>May 07 - ADVISOR DEADLINE:</b> Assessment of Portfolio 2: LR <b>May 08 - STUDENT PORTFOLIO DEADLINE:</b> Portfolio 3: SPF	
May 11 - 15	(WK 35) FLEX BLOCK (32 hrs) <b>May 11 - STUDENT EVENT:</b> Portfolio 2 and 3 LGS (1 - 1:30 pm)	<b>May 15 - ASSESSOR DEADLINE:</b> Assessment of Portfolio 3: SPF	
May 18 - 22 Victoria Day (May 18)	(WK 36) FLEX BLOCK (28 hrs)		
May 25 - 29	(WK 37) FLEX BLOCK (32 hrs) <b>May 25 - ADVISOR MEETING</b> (12 - 1 pm) <b>May 29 - STUDENT DEADLINE:</b> Portfolio 2: LR (Written Component)		
Jun 01 - 05	(WK 38) FLEX BLOCK (32 hrs) <b>Jun 01 - OPTIONAL ADVISOR DROP IN</b> (12 - 1 pm) <b>Jun 01 - STUDENT DEADLINE:</b> Portfolio 2: LR (Presentation Slides) <b>Jun 01 - STUDENT ASSESSMENT EVENT:</b> Oral Presentation of Portfolio 2: LR (1 - 3:30 pm) <b>Jun 04 - ADVISOR DEADLINE:</b> Assessment of Portfolio 2: LR <b>Jun 05 - STUDENT DEADLINE:</b> Portfolio 3: SPF		
Jun 08 - 12	<b>Jun 12 - ASSESSOR DEADLINE:</b> Assessment of Portfolio 3: SPF		